

## Assembly Park Bible Camp

Assembly Park Bible Camp, hereafter called "OWNER" does hereby agree to permit \_\_\_\_\_, hereafter called "USER" to the Assembly Park Bible Camp in the town of Hawthorne, Douglas, County, Wisconsin, for religious and recreational activities (as defined in WI. Stats. Sec. 895.52 and 895.525) under the following terms and conditions.

1. USER shall arrive on \_\_\_\_\_ date \_\_\_\_\_ time and depart on \_\_\_\_\_ date \_\_\_\_\_ time.
2. USER shall pay owner a fee to defray expenses of operations of its camp of the sum of:
  - A. \$336.00 per day, plus: \$8.40 per person, per day.
  - B. USER fee is to be paid to Assembly Park Bible Camp, P. O. Box 309, Waupaca, Wisconsin 54981.
  - C. Assembly Park camp will provide a Lifeguard at \$12.60/hr. A  
3hr. per/day minimum fee will apply. 50 or more at the beach or the use of the slide will require 2 life guards.
  - D. USER fee is due and payable upon the completion of the time of use stated in agreement.
3. Under no circumstances shall any USER group exceed 200 persons as limited by Health Department regulations.
4. Under no circumstances shall any USER group occupy more than 20 camp sites, R. V. sites or any combination thereof on the premises at any time.
5. Under no circumstances shall any USER group have less than one adult supervisor or counselor for every ten minor campers under 18 according to Wisconsin Camping regulations
6. The OWNER will provide existing facilities and equipment on the site.
7. USER shall provide all required bedding and sheets, towels and dishcloths, food and kitchen personnel, office equipment and supplies, electronic equipment necessary for control and guidance of USER'S campers.
8. USER shall insure and absolutely control the use of its electronic sound equipment and the OWNER'S bell, and adequately supervise its campers so there is Limited noise after 10:30 pm. except at the recreation area.
9. A minimum of one kitchen staff shall have taken and have current ServSafe Certification, or the equivalent thereof, according to WI. State Stats. For camp Kitchen operation.
10. ATV or motorized vehicles shall be driven only on camp driveways, slowly, safely during hours of 8 am – 10pm. No operation allowed off of driveway onto camp property, only allowed access to trail which is dirt town road. They are to be parked in areas by housing accessible to driveway.
11. USER is further responsible to insure compliance by observing the following conditions:
  - a. No tobacco, alcoholic beverages, illegal drugs or paraphernalia, firearms, weapons, or fireworks shall be permitted on the premises at any time.
  - b. No signs shall be moved, removed, or defaced.
  - c. All trash shall be picked up from premises and removed from buildings. Leaving the camp clean and ready for the next campers use.

- d. Restrooms and the Kitchen shall be thoroughly cleaned in accordance with posted instructions. The grounds supervisor will inspect restrooms daily to see that they remain cleaned. If USER fails to promptly clean them, the grounds supervisor will clean them and the USER will pay \$30.00 per Occurrence. OWNER will supply cleaning supplies.
- e. Trash containers are to be emptied into dumpster by USER.
- f. Water and sports equipment shall be stored in proper places.
- g. Any cleaning materials (such as dish towels, aprons, etc.) belonging to the OWNER but used by the USER will be laundered by the camp staff.
- h. Chapel shall be cleaned and swept, platform vacuumed, and chairs reset before leaving camp grounds.
- i. All damages and losses, if any, are to be reported before leaving camp grounds. USER is responsible for losses and damage.
- j. USER shall advise campers of these conditions of use and are responsible to supervise and insure their adherence.
- k. The USER shall be responsible to have the correct medical personnel on hand and to use the correct medical procedures in dealing with emergencies, cleaning up blood spills, etc. (this shall be according to Wisconsin Law) The USER shall be responsible for providing the necessary medical equipment according to law.
- l. User shall make sure that counselors are over 18 when supervising and working with campers who are minors. (This is according to Wisconsin law).
- m. OWNER shall supply paper goods for restrooms, some sports and water equipment.
- n. One week in advance, the USER agrees to send the camp administrator a complete list of staff, with names, addresses and phone numbers. This will insure that the appropriate amount of staff has been procured prior to camp.

To insure compliance with the above terms and conditions of use, the USER shall pay a deposit of \$200.00 at the time of signing of the agreement. The deposit shall be in addition to the USER fee. The deposit shall be forfeited if the USER fails to adhere to the terms and conditions above. The deposit shall also be forfeited if local constables or authorities are called to the camp for noise or other disturbance. The USER may lose the deposit and shall be fully responsible for any damages to the property, facilities, or equipment and any fines or penalties suffered by the OWNER due to the conduct of any USER'S campers, Otherwise the deposit shall be returned as soon as it is determined that the camp has been left in satisfactory condition.

USER is responsible for the conduct and safety of its group campers, and Assembly Park Bible Camp, OWNER, expressly disclaims any and all liability to USER for any camper. USER shall provide proof of insurance liability from bodily injury or property damages in the sum of not less than one million dollars, naming Assembly Park Bible Camp its agents, employees and affiliates as additional insured, prior to administrator signing the agreement.

I the undersigned do understand and agree to the conditions of this contract. I further understand, as the agent of the USER that we must obey any further instructions of the administrator or grounds supervisor of the facilities.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ month \_\_\_\_\_ year.

USER group name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_  
(\_\_\_\_) \_\_\_\_\_

By \_\_\_\_\_ (Title) \_\_\_\_\_

And Assembly Park Bible Camp

By \_\_\_\_\_ (Title) \_\_\_\_\_

David Thomassen

Administrator

**I have received and read the following Packet Inserts:**

**For Camp Nurses: (control of communicable diseases)**

**For food preparation: (Wisconsin Food Code Fact Sheet)**

By \_\_\_\_\_ Date \_\_\_\_\_

Contact Administrator:  
David Thomassen  
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Lake Nebagamon, WI 54849  
715-418-4218 cell  
email [dave@assemblypark.org](mailto:dave@assemblypark.org)  
web site [www.assemblypark.org](http://www.assemblypark.org)

For official use only:  
Deposit received date: \_\_\_\_\_ Amount \_\_\_\_\_  
Deposit returned date: \_\_\_\_\_ Amount \_\_\_\_\_  
Deposit applied to next year  Yes  NO  
Deposit on file:  Yes amount \_\_\_\_\_